

CONFIRMED MINUTES

WAITAKI POWER TRUST GENERAL MEETING (9TH MEETING OF THE 13TH TRUST)

At the **Waitaki Power Trust General Meeting (10th Meeting of the 13th Trust)** on **9 Aug 2023** these minutes were **confirmed as presented**.

Name:	Waitaki Power Trust
Date:	Wednesday, 12 July 2023
Time:	10:15 am to 10:45 am (NZST)
Location:	NWL Board Room, 10 Chelmer Street, Oamaru
Board Members:	Doreen Cleave (Chair), Lichelle Guyan, Herb Tonkin, Jock Webster, John Clements
Attendees:	Sandra Tonkin

1. Opening Meeting
 - 1.1 **WPT Long Term Plan**
 - 1.2 **Interest Register**
2. Notices of General Business
 - 2.1 **Code of Ethics**
 - 2.2 **WPT Profile**
3. Confirmation of Minutes of General Meeting - 23 June 2023
 - 3.1 **Confirm Minutes**

Waitaki Power Trust General Meeting (8th Meeting of the 13th Trust) 23 Jun 2023, the minutes were confirmed as presented.



RESOLVED WPT13/102

That the minutes of the General meeting held on 23 June 2023 are a true and accurate record of the meeting.

Decision Date:	12 Jul 2023
Mover:	Jock Webster
Seconded:	Lichelle Guyan
Outcome:	Approved

4. Actions/Matters Arising

4.1 Action List

Policies - Trustees will come back with suggested policies for September meeting.

4.2 Matters Arising - None

5. Correspondence

5.1 Marsh Insurance

5.2 Matters arising from Correspondence

5.3 Correspondence Approved



RESOLVED WPT13/103

That the inward correspondence be received.

Decision Date: 12 Jul 2023
Mover: Lichelle Guyan
Seconder: Jock Webster
Outcome: Approved

6. Financials

6.1 Cash Summary/Accounts for Payment

The May contracting invoice was amended. The PwC Invoice will be paid when interest income is received later in the month of July.



RESOLVED WPT13/104

That the cash summary be received and the following accounts be paid except the PwC invoice which will be paid later.

Decision Date: 12 Jul 2023
Mover: John Clements
Seconder: Herb Tonkin
Outcome: Approved

Name	Description	Amount
PwC	Invoice for 2023 Audit	\$10,263. 75
Oamaru IT Solutions	MS 365 Monthly Subscription	\$156.49
S. Tonkin	Contracting Secretarial Support - June 2023	\$857.50
S. Tonkin	Incorrect May Invoice amount. \$1125.00 (should be \$1225.00). Amended \$100 difference paid 7 July 2023.	\$100.00

7. General Business

7.1 Website/Media

The Website was updated to the new server. Google Analytics are to be changed to the latest version.

7.2 Code of Ethics

The Code of Ethics was signed by all the Trustees.

7.3 Insurance

Marsh Insurance - Cyber Insurance was discussed and the Trust decided it was not required. The forms are to be completed for the insurance renewal process.

7.4 WPT Profile

There was discussion on raising the profile and awareness of the Waitaki Power Trust and its role in the community. J. Clements provided promotional material from a community organisation to Win Power for 6 months. This Free Power initiative was discussed as a possible promotion for the 30 years celebrations of the Waitaki Power Trust or at the A & P Show. J. Clements will gather information on costings for the next meeting.

L. Guyan mentioned further to raising the profile, that workshops can be held at different venues to educate the community on the work the Trust and to provide information for prospective Trustees.

7.5 Spring Conference - Invercargill

The Spring Conference will be held in Invercargill on the 9th and 10th November 2023. Awaiting further details.

7.6 Annual Calendar

AGM planning underway with advertising on the WPT website and NWL facebook page.

8. Close Meeting

8.1 Close the meeting - 10.45am

Next meeting: Waitaki Power Trust General Meeting (10th Meeting of the 13th Trust) - 9 Aug 2023, 8:30 am

Upcoming meeting: WPT AGM, Monday 31 July 2023, Inkbox Room, Oamaru Opera House.

L.Guyan will be joining the 9th August meeting by Zoom.

Signature: 

Date: 13 September 2023