

# CONFIRMED MINUTES

## WAITAKI POWER TRUST GENERAL MEETING (8TH MEETING OF THE 13TH TRUST)

At the **Waitaki Power Trust General Meeting (9th Meeting of the 13th Trust)** on **12 Jul 2023** these minutes were **confirmed as presented**.

<b>Name:</b>	Waitaki Power Trust
<b>Date:</b>	Friday, 23 June 2023
<b>Time:</b>	11:30 am to 12:39 pm (NZST)
<b>Location:</b>	NWL Board Room, 10 Chelmer Street, Oamaru
<b>Board Members:</b>	Doreen Cleave (Chair), Herb Tonkin, Jock Webster, John Clements, Lichelle Guyan
<b>Attendees:</b>	Sandra Tonkin

### 1. Opening Meeting

#### 1.1 Interest Register

L. Guyan added ETNZ - Executive member.

### 2. Notices of General Business

#### 2.1 Minutes and Meeting Dates

### 3. Confirmation of Minutes of General Meeting - 24 May 2023

#### 3.1 Confirm Minutes

**Waitaki Power Trust General Meeting (7th Meeting of the 13th Trust) 24 May 2023**, the minutes were confirmed as presented.



#### RESOLVED WPT13/92

That the minutes of the General Meeting held on the 24th May 2023 are a true and accurate record of the meeting.

**Decision Date:** 23 Jun 2023  
**Mover:** Lichelle Guyan  
**Seconder:** John Clements  
**Outcome:** Approved

## 4. Actions/Matters Arising

### 4.1 Action List

### 4.2 Matters Arising - None

## 5. Correspondence

### 5.1 Chris Mardon

### 5.2 NWL - Sponsorship Awards

### 5.3 ETNZ Information

### 5.4 ETNZ Survey

### 5.5 Berry & Co

### 5.6 Matters arising from Correspondence

**NWL - Sponsorship Awards** - D. Cleave, J. Clements and J. Webster attended on behalf of the Trust. It was informative and showcased recipients on how the sponsorship has assisted their community projects and initiatives.

**ETNZ** - Discussion on how consumers are kept better informed of planned and unplanned outages. The Trust will follow up with the company. Jonathan Kay (ETNZ Advisor) is compiling a document to assist ETNZ members when reviewing their Network Company's Director remuneration. Trustees agreed to send Director remuneration information to ETNZ.

### 5.7 Correspondence Approved



#### RESOLVED WPT13/93

That the inward correspondence be received and the outward approved.

**Decision Date:** 23 Jun 2023  
**Mover:** Lichelle Guyan  
**Seconder:** John Clements  
**Outcome:** Approved

## 6. Financials

### 6.1 Cash Summary/Accounts for Payment



#### RESOLVED WPT13/94

That the cash summary be received and the following accounts be approved for payment.

**Decision Date:** 23 Jun 2023  
**Mover:** John Clements  
**Seconder:** Jock Webster  
**Outcome:** Approved

Name	Description	Amount
Ben Nettleton Barrister	Advice - Trust Election Process	\$2,274.13
Oamaru IT Solutions	Monthly Subscriptions MS365	\$156.49
L. Guyan	Reimbursement Conference Expenses	\$24.40
S. Tonkin	Contracting Work for May 2023	\$1,125.00
The Business Hive	Room Hire for Meeting and Director Interviews	\$218.50
Berry and Co	Outstanding Invoices (Total \$1562.85)	\$1081.00
	Trust Deed 2021	\$481.85
	Constitution Queries 2020	

## 7. General Business

### 7.1 Website/Media

The website is progressing with the necessary work to update it to a new server.

### 7.2 ETNZ Post Survey

The post AGM Survey will be completed by the 14th July 2023.

### 7.3 Policy - Trustee Code of Conduct/Code of Ethics



#### RESOLVED WPT13/95

The WPT Code of Ethics and WPT Code of Conduct is accepted.

**Decision Date:** 23 Jun 2023  
**Mover:** John Clements  
**Seconder:** Herb Tonkin  
**Outcome:** Approved

### 7.4 WPT AGM

The WPT Annual General Meeting will be held on Monday 31st July 2023, 5.00pm with refreshments, 5.30pm start, Ink box room at the Oamaru Opera House.

### 7.5 Insurance Renewal

The Insurance Renewal is on the 1st September 2023. Kirk Peacock (Marsh Insurance) will be contacted to start the process.

## 7.6 Brochure



### RESOLVED WPT13/96

That the draft brochure be accepted and 200 copies be printed.

Decision Date: 23 Jun 2023  
Mover: John Clements  
Seconder: Jock Webster  
Outcome: Approved

## 7.7 Annual Calendar

## 8. Close Meeting

### 8.1 Close the meeting - 12.39

Next meeting: Waitaki Power Trust General Meeting (9th Meeting of the 13th Trust) - 12 Jul 2023, 10:15 am

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

