

# CONFIRMED MINUTES

## WAITAKI POWER TRUST GENERAL MEETING (27TH MEETING OF THE 13TH TRUST)



At the **Waitaki Power Trust General Meeting (28th Meeting of the 13th Trust)** on **12 Feb 2025** these minutes were **confirmed as presented**.

<b>Name:</b>	Waitaki Power Trust
<b>Date:</b>	Wednesday, 11 December 2024
<b>Time:</b>	11:35 am to 12:05 pm (NZDT)
<b>Location:</b>	NWL Board Room, 10 Chelmer Street, Oamaru
<b>Board Members:</b>	Doreen Cleave (Chair), Herb Tonkin, John Clements, Lichelle Guyan, Morgan Easton
<b>Attendees:</b>	Sandra Tonkin

### 1. Opening Meeting

#### 1.1 Strategic Plan

#### 1.2 Interest Register

No declaration of interest was made by any Trustee at this meeting.

### 2. Notices of General Business - none

### 3. Confirmation of Minutes of General Meeting - 20 November 2024

#### 3.1 Confirm Minutes

**Waitaki Power Trust General Meeting (26th Meeting of the 13th Trust) 20 Nov 2024**, the minutes were confirmed as presented.



#### **RESOLVED WPT13/278**

That the minutes of the 26th General Waitaki Power Trust meeting (13th Trust) held on 20 November 2024 are a true and accurate record of the meeting.

<b>Decision Date:</b>	11 Dec 2024
<b>Mover:</b>	Herb Tonkin
<b>Second:</b>	John Clements
<b>Outcome:</b>	Approved

## 4. Actions/Matters Arising

### 4.1 Action List

Caroline Shone from Energy Efficiency and Conservation Authority (EECA) will be invited to speak in the New Year.

### 4.2 Matters Arising

## 5. Correspondence

### 5.1 Chris Mardon

### 5.2 Stuff Article

### 5.3 Matters arising from Correspondence

Chris Mardon from Energy Mad and Eco Bulbs is keen to speak with the Trust in the New Year.

### 5.4 Correspondence Approved



#### RESOLVED WPT13/279

That the inward correspondence be received.

**Decision Date:** 11 Dec 2024  
**Mover:** John Clements  
**Seconder:** Morgan Easton  
**Outcome:** Approved

## 6. Financials

### 6.1 Cash Summary/Accounts for Payment

Name	Description	Amount
Oamaru IT Solutions	Microsoft 365 Business Standard Monthly Subscription December	\$167.26
S Tonkin	Contracting Secretary Services for November 2024	\$1000.00
Allied Press	Advertising for Trust Deed Review and Consultation	\$1,721.55
Fluid	Annual Webhosting	\$138.00
North Otago A & P Association	Two site booking @\$70 per site	\$140.00
NorthStar Restaurant	End of Year Lunch - Trust	\$354.00
<b>Notes</b>		



## **RESOLVED WPT13/280**

That the Cash Summary be received, and the following payments, be approved for payment.

**Decision Date:** 11 Dec 2024  
**Mover:** John Clements  
**Seconder:** Herb Tonkin  
**Outcome:** Approved

## **7. General Business**

### **7.1 Website/Media**

There were a total of 117 website users: 90 from New Zealand, 8 from the United States, and the remainder users from overseas. It was suggested that data for the last 18 months of website figures would be useful for analysis. The secretary to compile figures and M. Easton will present it in graph form.

### **7.2 ETNZ Conference**

D. Cleave presented the Spring Conference Report held in Hamilton. General discussion took place.

- Look at a Community Investment Strategy with an SCI opportunity to feedback into it. How we can do this and the constraints of sponsorship applications.
- To include NWL Sponsorship application and details on the WPT website so it links to Network Waitaki.
- The North Otago A & P Show is an opportunity to engage with the community and gather feedback.

### **7.3 ETNZ November Trust Matters**

### **7.4 A & P Show**

Two sites have been booked alongside Network Waitaki for the North Otago A & P Show, and J. Clements will coordinate the day.

### **7.5 Meeting Dates 2025**

Meeting dates have been confirmed for 2025 with the first meeting commencing on the 12th February 2025.

### **7.6 Annual Calendar**

Trustees asked to provide any changes or additions to the Annual Calendar.

## 8. Close Meeting

### 8.1 Close the meeting - 12.05pm

**Next meeting:** Waitaki Power Trust General Meeting (28th Meeting of the 13th Trust) - 12 Feb 2025, 11:10 am

A handwritten signature in black ink, appearing to read "D. Cleave". The signature is written in a cursive style with a large initial "D" that loops around the start of the name.

Doreen Cleave  
13 Feb 2025