

CONFIRMED MINUTES

WAITAKI POWER TRUST GENERAL MEETING (8TH MEETING OF THE 13TH TRUST)

At the Waitaki Power Trust General Meeting (9th Meeting of the 13th Trust) on 12 Jul 2023 these minutes were confirmed as presented.

Name:	Waitaki Power Trust
Date:	Friday, 23 June 2023
Time:	11:30 am to 12:39 pm (NZST)
Location:	NWL Board Room, 10 Chelmer Street, Oamaru
Board Members:	Doreen Cleave (Chair), Herb Tonkin, Jock Webster, John Clements, Lichelle Guyan
Attendees:	Sandra Tonkin

1. Opening Meeting

1.1 Interest Register

L. Guyan added ETNZ - Executive member.

2. Notices of General Business

2.1 Minutes and Meeting Dates

3. Confirmation of Minutes of General Meeting - 24 May 2023

3.1 Confirm Minutes

Waitaki Power Trust General Meeting (7th Meeting of the 13th Trust) 24 May 2023, the minutes were confirmed as presented.



RESOLVED WPT13/92

That the minutes of the General Meeting held on the 24th May 2023 are a true and accurate record of the meeting.

Decision Date: 23 Jun 2023
Mover: Lichelle Guyan
Seconder: John Clements
Outcome: Approved

4. Actions/Matters Arising

4.1 Action List

4.2 Matters Arising - None

5. Correspondence

5.1 Chris Mardon

5.2 NWL - Sponsorship Awards

5.3 ETNZ Information

5.4 ETNZ Survey

5.5 Berry & Co

5.6 Matters arising from Correspondence

NWL - Sponsorship Awards - D. Cleave, J. Clements and J. Webster attended on behalf of the Trust. It was informative and showcased recipients on how the sponsorship has assisted their community projects and initiatives.

ETNZ - Discussion on how consumers are kept better informed of planned and unplanned outages. The Trust will follow up with the company. Jonathan Kay (ETNZ Advisor) is compiling a document to assist ETNZ members when reviewing their Network Company's Director remuneration. Trustees agreed to send Director remuneration information to ETNZ.

5.7 Correspondence Approved



RESOLVED WPT13/93

That the inward correspondence be received and the outward approved.

Decision Date:	23 Jun 2023
Mover:	Lichelle Guyan
Seconder:	John Clements
Outcome:	Approved

6. Financials

6.1 Cash Summary/Accounts for Payment



RESOLVED WPT13/94

That the cash summary be received and the following accounts be approved for payment.

Decision Date:	23 Jun 2023
Mover:	John Clements
Seconder:	Jock Webster
Outcome:	Approved

Name	Description	Amount
Ben Nettleton Barrister	Advice - Trust Election Process	\$2,274.13
Oamaru IT Solutions	Monthly Subscriptions MS365	\$156.49
L. Guyan	Reimbursement Conference Expenses	\$24.40
S. Tonkin	Contracting Work for May 2023	\$1,125.00
The Business Hive	Room Hire for Meeting and Director Interviews	\$218.50
Berry and Co	Outstanding Invoices (Total \$1562.85)	\$1081.00
	Trust Deed 2021	\$481.85
	Constitution Queries 2020	

7. General Business

7.1 Website/Media

The website is progressing with the necessary work to update it to a new server.

7.2 ETNZ Post Survey

The post AGM Survey will be completed by the 14th July 2023.

7.3 Policy - Trustee Code of Conduct/Code of Ethics



RESOLVED WPT13/95

The WPT Code of Ethics and WPT Code of Conduct is accepted.

Decision Date: 23 Jun 2023
Mover: John Clements
Seconder: Herb Tonkin
Outcome: Approved

7.4 WPT AGM

The WPT Annual General Meeting will be held on Monday 31st July 2023, 5.00pm with refreshments, 5.30pm start, Ink box room at the Oamaru Opera House.

7.5 Insurance Renewal

The Insurance Renewal is on the 1st September 2023. Kirk Peacock (Marsh Insurance) will be contacted to start the process.

7.6 Brochure



RESOLVED WPT13/96

That the draft brochure be accepted and 200 copies be printed.

Decision Date: 23 Jun 2023
Mover: John Clements
Seconder: Jock Webster
Outcome: Approved

7.7 Annual Calendar

8. Close Meeting

8.1 Close the meeting - 12.39

Next meeting: Waitaki Power Trust General Meeting (9th Meeting of the 13th Trust) - 12 Jul 2023, 10:15 am

Signature: MCleave

Date: 09/08/2023